



# CMMS

COMPUTERIZED MAINTENANCE  
MANAGEMENT SYSTEM

## **How to Change your Password**

# Accessing CMMS

CMMS is browser agnostic, meaning users may use any internet browser such as:



Chrome (Version 30.X)



Internet Explorer (Version 9 & 10)



Safari (Version 6.0.5)



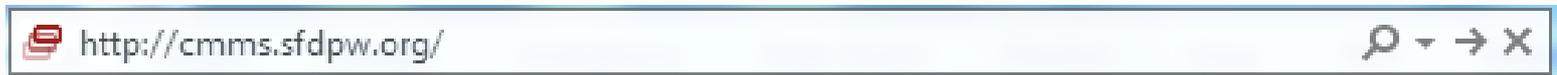
Firefox

# Accessing CMMS

In your preferred Internet Browser's address bar, type in:

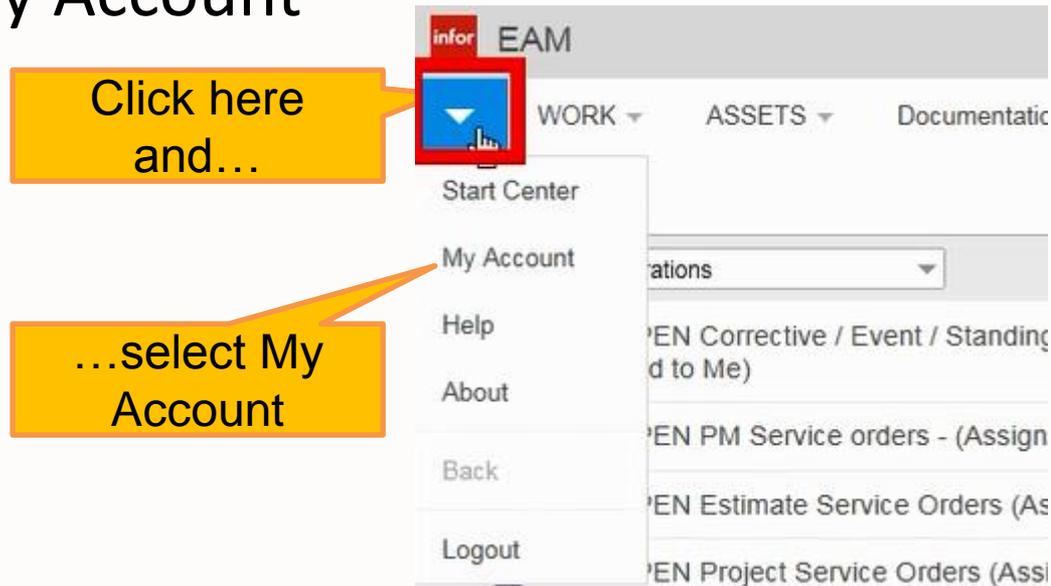
<http://cmms.sfdpw.org>

And press Enter



# Changing your Password

Use the Dropdown on the left side of the screen, and select My Account



This will bring you to the My Account Page

# Changing your Password

On the right side of the My Account page you will find the Change Password section.

The screenshot shows a web browser window with the address bar displaying "http://cmmsdevapp.dpw...". The page title is "My Account TDAHL2477 Tom Dahl". The user information section shows "User ID: TDAHL2477" and "User Name: Tom Dahl". The "Success Msg. Timeout" is set to "10 Seconds", "E-mail" is "Tom.Dahl@sfdpw.org", and "Language" is "English". On the right side, the "Change password" section is highlighted with a red box. It contains three input fields: "Current Password:" with a cursor in the first field, "New Password:", and "Confirm Password:".

# Changing your Password

Change password

Current Password:

Type Current Password here

New Password:

Type New Password here

Confirm Password:

Confirm New Password here

# Changing your Password

Click to lock in  
your new  
password

infor EAM

My Account TDAHL2477 Tom Dahl

User ID:

User Name:

Success Msg. Timeout: \*

E-mail:

Language: \*

# Changing your PW After

The Instructions will be the same as if it was the 1<sup>st</sup> time.



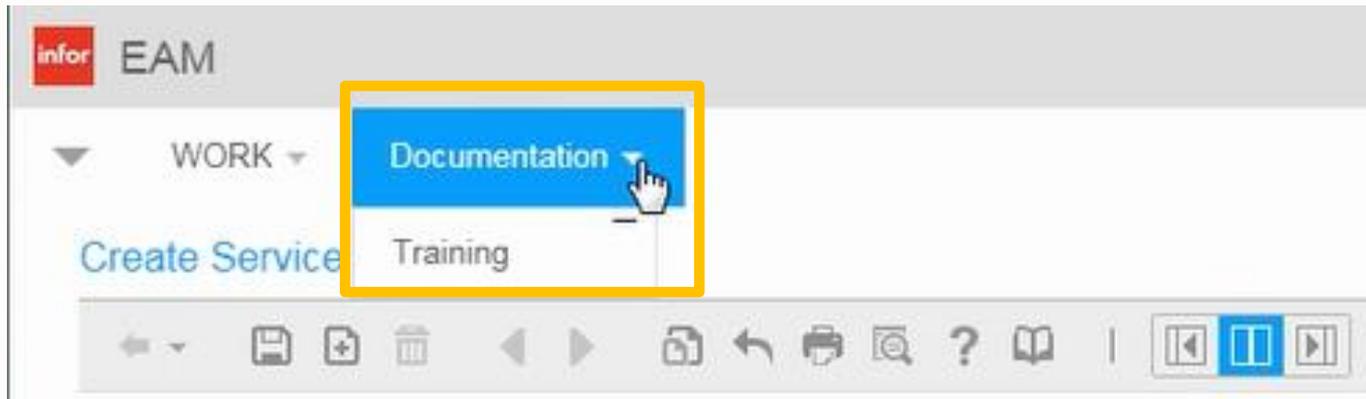
The screenshot shows the Infor EAM user interface. At the top left, the 'infor EAM' logo is visible. Below it, there are navigation tabs for 'WORK', 'ASSETS', and 'Documentation'. On the right side, the text 'DEVELOPMENT ENVIRONMENT - TDAHL2477' is displayed. The main content area is titled 'My Account TDAHL2477 Tom Dahl'. Below the title, there is a toolbar with various icons. The user profile information is displayed in a grid-like format:

User ID:	TDAHL2477	Success Msg. Timeout:	10 Seconds
User Name:	Tom Dahl	E-mail:	Tom.Dahl@sfdpw.org
		Language:	English

To the right of the profile information, there is a 'Change password' section with three input fields: 'Current Password:', 'New Password:', and 'Confirm Password:'.

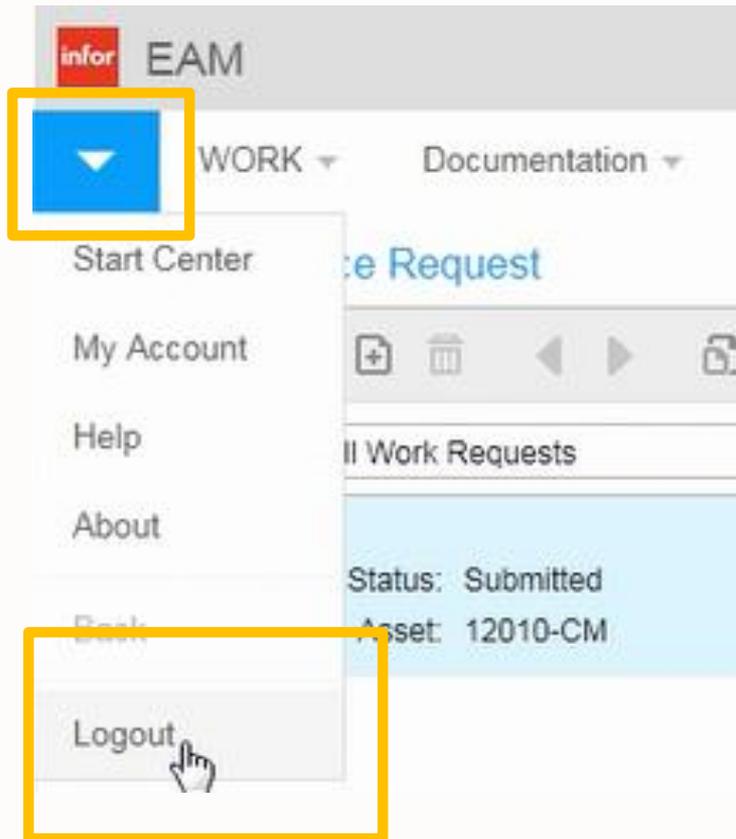
# Additional Help

For additional help with CMMS, click on the Documentation tab and select Training.



# Logging out

To log out, click the Upside-down arrow in the corner and select Logout



# Legend

	<b>Save</b>
	<b>New</b>
	<b>Delete</b>
	<b>Required</b>
	<b>Lookup Tool</b>
	<b>Date Select</b>
	<b>Drop Down Menu</b>

# Contact

**Help Desk:**

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**(415) 558-4400**