CMMS

COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM

CMMS Differences Between Old Version (10.1.2) and New Version (11) for: DPW Requestors

Benefits

The new version of CMMS:

- Is faster and more convenient .

- Uses a modern platform allows for a new convenient interface that provides a friendlier experience for the user.

- Now has more built in tools to help users get the job done more efficiently and track performance.

Benefits

Although there are changes that came with the upgrade, rest assured that business processes have NOT changed and at its core CMMS has remained the same.

CMMS
COMPUTERIZED MAINTENANCE
MANAGEMENT SYSTEM

General Changes

Browser Agnostic

CMMS is browser agnostic, meaning users may use any internet browser such as:

- Chrome (Version 30.X)
- Internet Explorer (Version 9 & 10)
- Safari (Version 6.0.5)
- Firefox

Password

Please view the PowerPoint “How to Change Your Password” for more information.

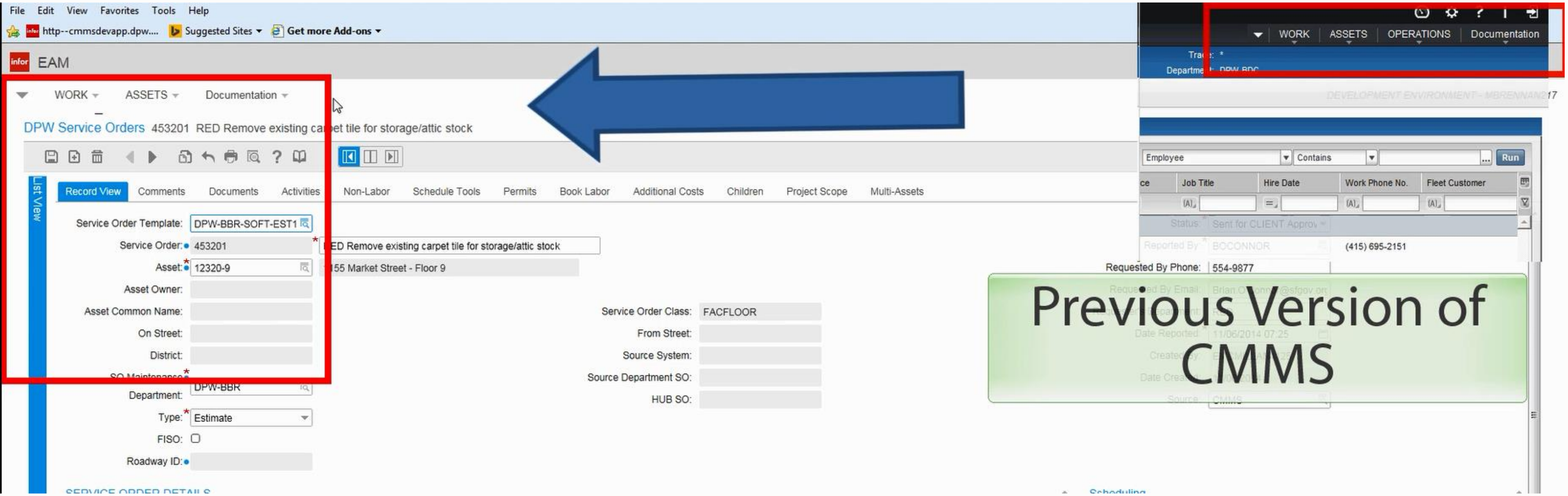
CMMS

Computerized Maintenance
Management System

Start Center

Menu Drop Downs

Note that the **Menu drop downs (Work, Assets & Documentation)** have moved from the upper right hand side to the upper left hand side of the screen.


File Edit View Favorites Tools Help
http--cmmsdevapp.dpw....
Suggested Sites
Get more Add-ons
EAM
WORK
ASSETS
Documentation
List View
Record View
Comments
Documents
Activities
Non-Labor
Schedule Tools
Permits
Book Labor
Additional Costs
Children
Project Scope
Multi-Assets
SERVICE ORDER DETAILS
Scheduling
WORK
ASSETS
OPERATIONS
Documentation
DEVELOPMENT ENVIRONMENT - MBRENNAN
Employee
Contains
Run
Job Title
Hire Date
Work Phone No.
Fleet Customer

DPW Service Orders 453201 RED Remove existing carpet tile for storage/attic stock

Service Order Template: DPW-BBR-SOFT-EST1
Service Order: 453201 ED Remove existing carpet tile for storage/attic stock
Asset: 12320-9 55 Market Street - Floor 9
Asset Owner:
Asset Common Name:
On Street:
District:
SO Maintenance Department: DPW-BBR
Type: Estimate
FISO: ☐
Roadway ID:

Service Order Class: FACFLOOR
From Street:
Source System:
Source Department SO:
HUB SO:

Status: Sent for CLIENT Approv
Reported By: BOCONNOR (415) 695-2151
Requested By Phone: 554-9877
Date Reported: 11/06/2014 07:25
Source: CMMS

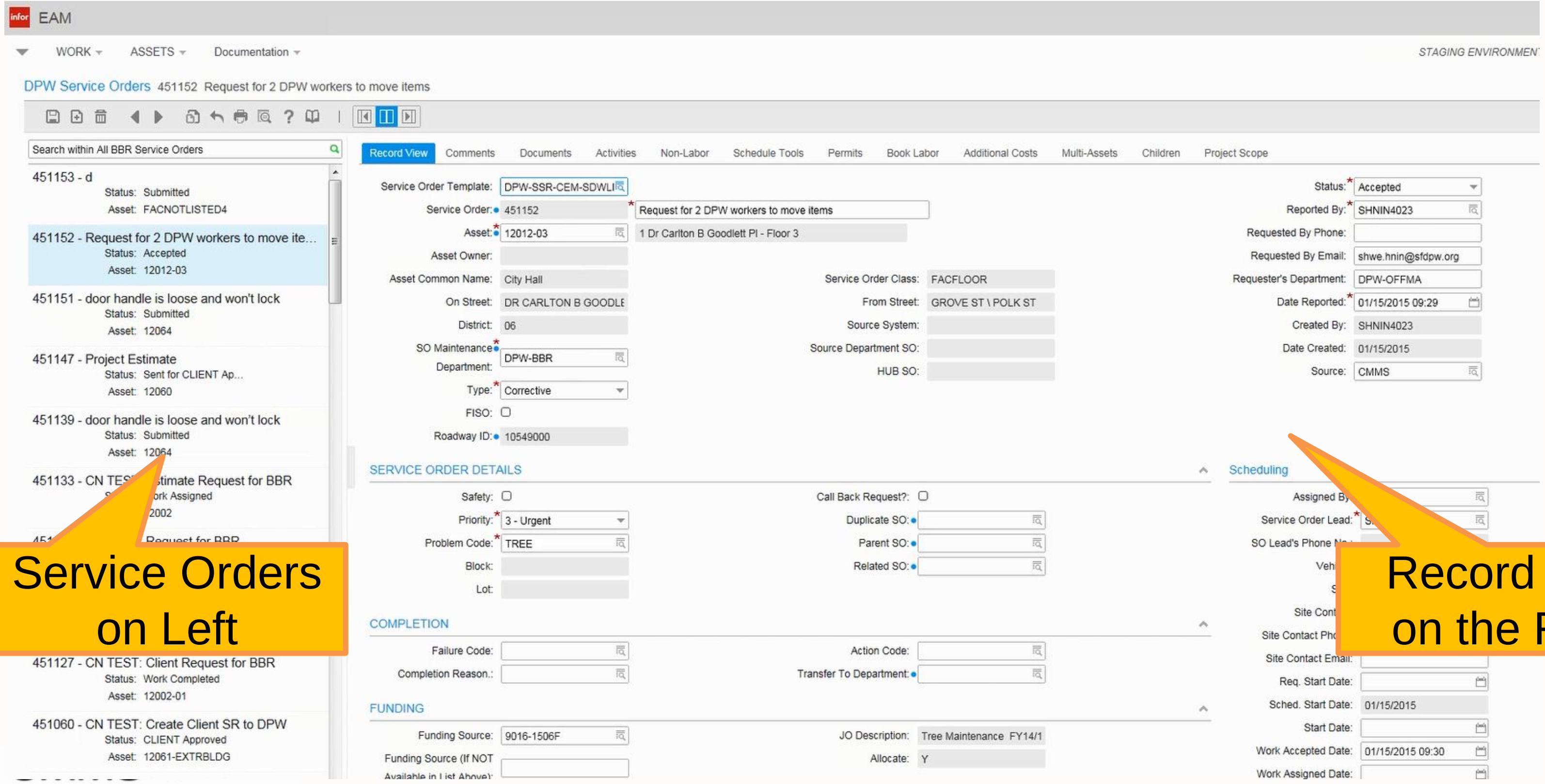
Previous Version of CMMS

CMMS
COMPUTERIZED MAINTENANCE
MANAGEMENT SYSTEM

Screen Changes

Split View

Split view is now the default view when using CMMS. No longer will you have to switch back and forth between List View and Record View.


EAM
WORK
ASSETS
Documentation
STAGING ENVIRONMEN
Record View
Comments
Documents
Activities
Non-Labor
Schedule Tools
Permits
Book Labor
Additional Costs
Multi-Assets
Children
Project Scope
SERVICE ORDER DETAILS
COMPLETION
FUNDING
Scheduling

DPW Service Orders 451152 Request for 2 DPW workers to move items

Search within All BBR Service Orders

451153 - d
Status: Submitted
Asset: FACNOTLISTED4

451152 - Request for 2 DPW workers to move ite…
Status: Accepted
Asset: 12012-03

451151 - door handle is loose and won't lock
Status: Submitted
Asset: 12064

451147 - Project Estimate
Status: Sent for CLIENT Ap…
Asset: 12060

451139 - door handle is loose and won't lock
Status: Submitted
Asset: 12064

451133 - CN TES… stimate Request for BBR
…ork Assigned
…2002

451127 - CN TEST: Client Request for BBR
Status: Work Completed
Asset: 12002-01

451060 - CN TEST: Create Client SR to DPW
Status: CLIENT Approved
Asset: 12061-EXTRBLDG

Service Order Template: DPW-SSR-CEM-SDWLI
Service Order: 451152 Request for 2 DPW workers to move items
Asset: 12012-03 1 Dr Carlton B Goodlett Pl - Floor 3
Asset Owner:
Asset Common Name: City Hall
On Street: DR CARLTON B GOODLE
District: 06
SO Maintenance Department: DPW-BBR
Type: Corrective
FISO: ☐
Roadway ID: 10549000

Service Order Class: FACFLOOR
From Street: GROVE ST \ POLK ST
Source System:
Source Department SO:
HUB SO:

Status: Accepted
Reported By: SHNIN4023
Requested By Phone:
Requested By Email: shwe.hnin@sfdpw.org
Requester's Department: DPW-OFFMA
Date Reported: 01/15/2015 09:29
Created By: SHNIN4023
Date Created: 01/15/2015
Source: CMMS

SERVICE ORDER DETAILS

Safety: ☐
Priority: 3 - Urgent
Problem Code: TREE
Block:
Lot:

Call Back Request?: ☐
Duplicate SO:
Parent SO:
Related SO:

COMPLETION

Failure Code:
Completion Reason.:
Action Code:
Transfer To Department:

FUNDING

Funding Source: 9016-1506F
Funding Source (If NOT Available in List Above):
JO Description: Tree Maintenance FY14/1
Allocate: Y

Scheduling

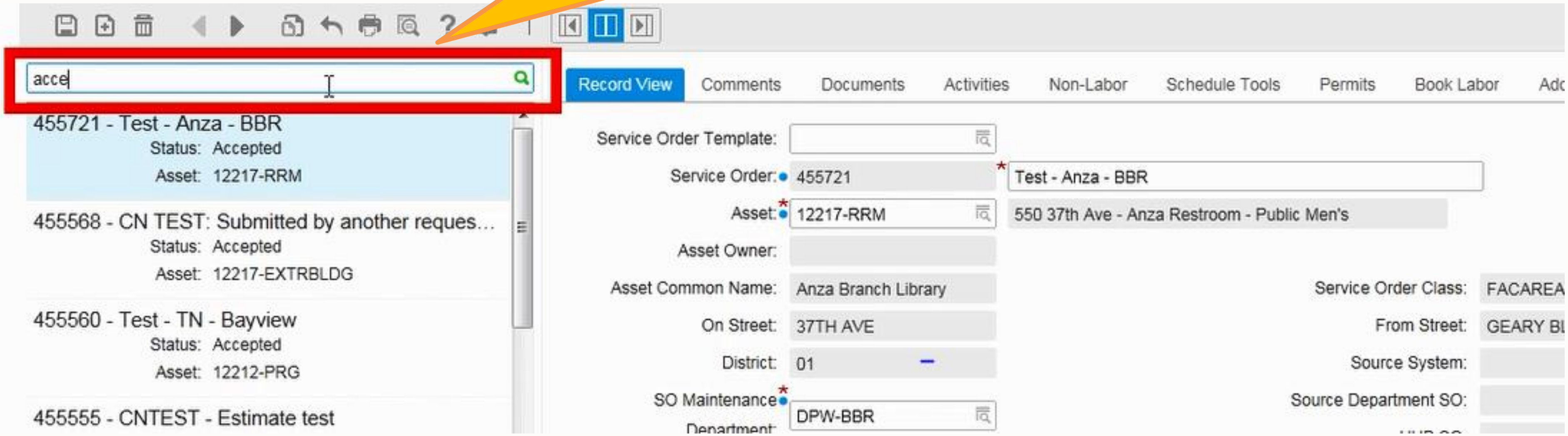
Assigned By
Service Order Lead:
SO Lead's Phone No.:
Site Contact Email:
Req. Start Date:
Sched. Start Date: 01/15/2015
Start Date:
Work Accepted Date: 01/15/2015 09:30
Work Assigned Date:

Service Orders on Left

Record View on the Right

Split View

Search for Service Orders here


Record View
Comments
Documents
Activities
Non-Labor
Schedule Tools
Permits
Book Labor

acce

455721 - Test - Anza - BBR
Status: Accepted
Asset: 12217-RRM

455568 - CN TEST: Submitted by another reques…
Status: Accepted
Asset: 12217-EXTRBLDG

455560 - Test - TN - Bayview
Status: Accepted
Asset: 12212-PRG

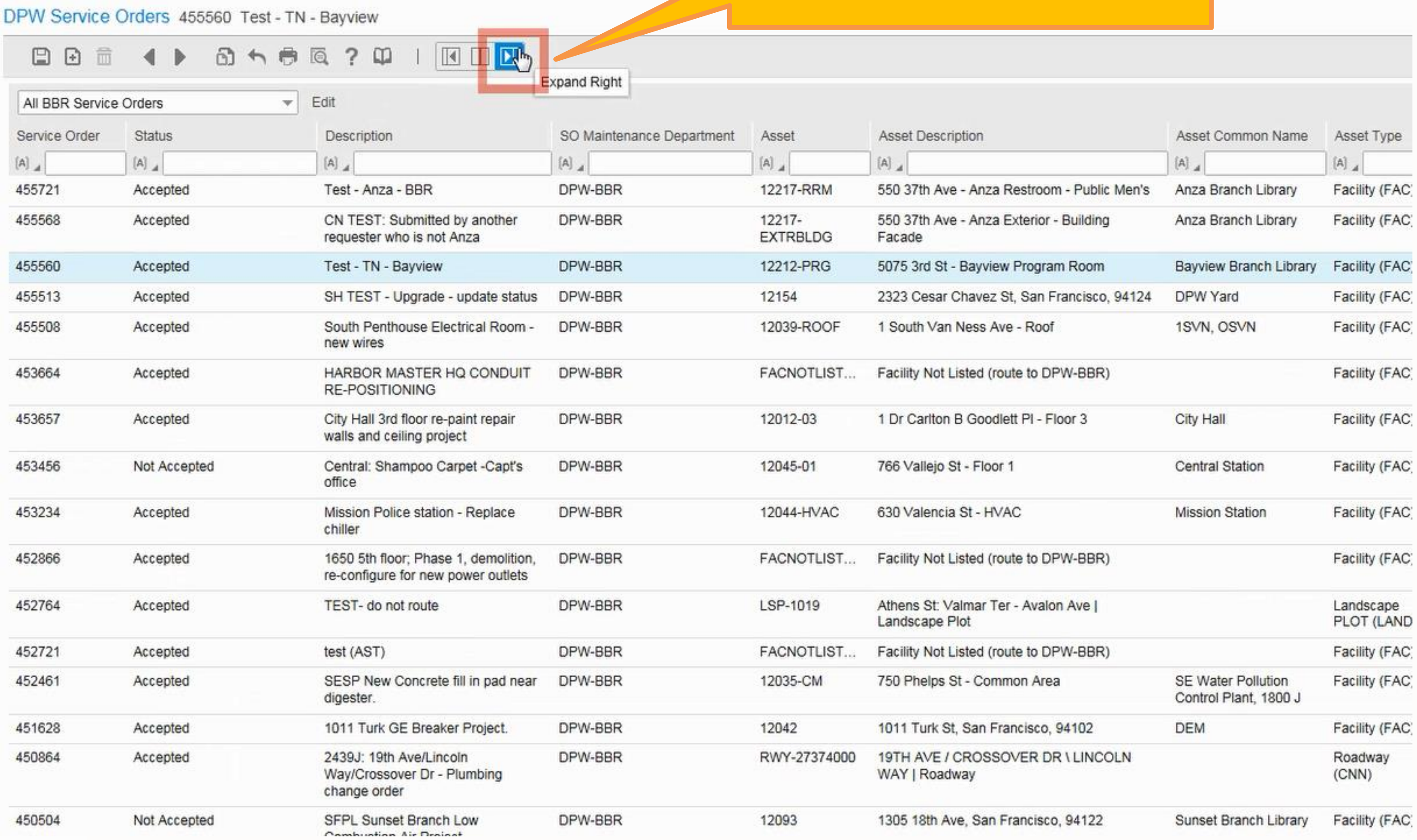
455555 - CNTEST - Estimate test

Service Order Template:
Service Order: 455721 Test - Anza - BBR
Asset: 12217-RRM 550 37th Ave - Anza Restroom - Public Men's
Asset Owner:
Asset Common Name: Anza Branch Library
On Street: 37TH AVE
District: 01
SO Maintenance Department: DPW-BBR
Service Order Class: FACAREA
From Street: GEARY BL
Source System:
Source Department SO:

Expand Right

Expand Right to see List View

Click to expand

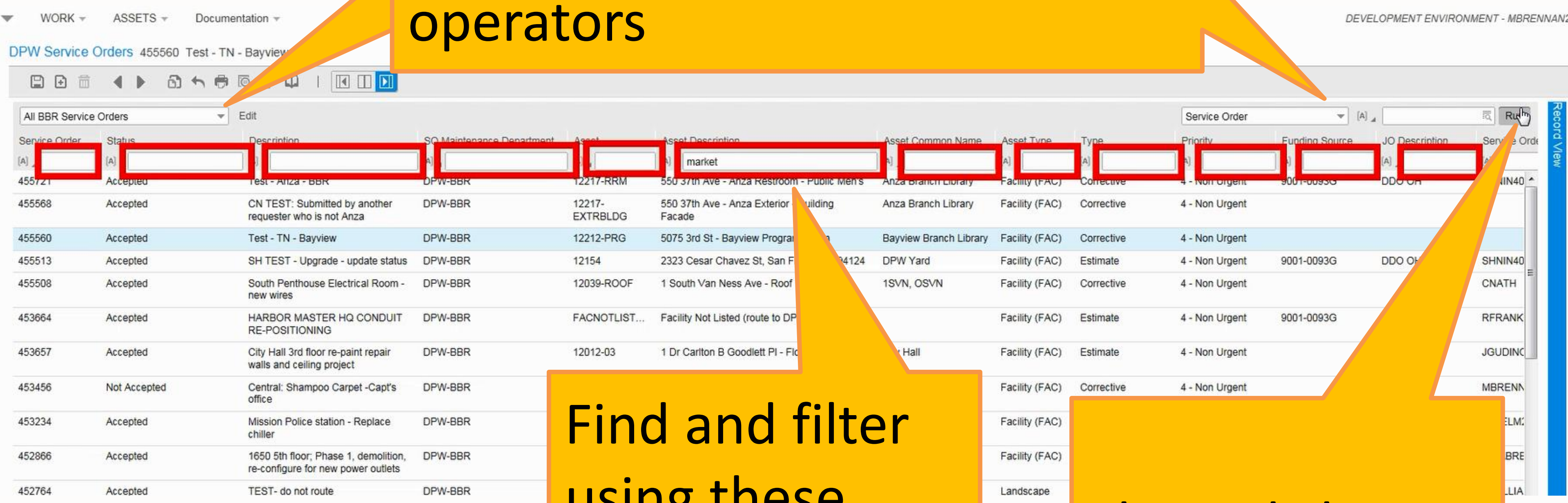


Service Order	Status	Description	SO Maintenance Department	Asset	Asset Description	Asset Common Name	Asset Type
455721	Accepted	Test - Anza - BBR	DPW-BBR	12217-RRM	550 37th Ave - Anza Restroom - Public Men's	Anza Branch Library	Facility (FAC
455568	Accepted	CN TEST: Submitted by another requester who is not Anza	DPW-BBR	12217-EXTRBLDG	550 37th Ave - Anza Exterior - Building Facade	Anza Branch Library	Facility (FAC
455560	Accepted	Test - TN - Bayview	DPW-BBR	12212-PRG	5075 3rd St - Bayview Program Room	Bayview Branch Library	Facility (FAC
455513	Accepted	SH TEST - Upgrade - update status	DPW-BBR	12154	2323 Cesar Chavez St, San Francisco, 94124	DPW Yard	Facility (FAC
455508	Accepted	South Penthouse Electrical Room - new wires	DPW-BBR	12039-ROOF	1 South Van Ness Ave - Roof	1SVN, OSVN	Facility (FAC
453664	Accepted	HARBOR MASTER HQ CONDUIT RE-POSITIONING	DPW-BBR	FACNOTLIST...	Facility Not Listed (route to DPW-BBR)		Facility (FAC
453657	Accepted	City Hall 3rd floor re-paint repair walls and ceiling project	DPW-BBR	12012-03	1 Dr Carlton B Goodlett Pl - Floor 3	City Hall	Facility (FAC
453456	Not Accepted	Central: Shampoo Carpet -Capt's office	DPW-BBR	12045-01	766 Vallejo St - Floor 1	Central Station	Facility (FAC
453234	Accepted	Mission Police station - Replace chiller	DPW-BBR	12044-HVAC	630 Valencia St - HVAC	Mission Station	Facility (FAC
452866	Accepted	1650 5th floor; Phase 1, demolition, re-configure for new power outlets	DPW-BBR	FACNOTLIST...	Facility Not Listed (route to DPW-BBR)		Facility (FAC
452764	Accepted	TEST- do not route	DPW-BBR	LSP-1019	Athens St: Valmar Ter - Avalon Ave | Landscape Plot		Landscape PLOT (LAND
452721	Accepted	test (AST)	DPW-BBR	FACNOTLIST...	Facility Not Listed (route to DPW-BBR)		Facility (FAC
452461	Accepted	SESP New Concrete fill in pad near digester.	DPW-BBR	12035-CM	750 Phelps St - Common Area	SE Water Pollution Control Plant, 1800 J	Facility (FAC
451628	Accepted	1011 Turk GE Breaker Project.	DPW-BBR	12042	1011 Turk St, San Francisco, 94102	DEM	Facility (FAC
450864	Accepted	2439J: 19th Ave/Lincoln Way/Crossover Dr - Plumbing change order	DPW-BBR	RWY-27374000	19TH AVE / CROSSOVER DR \ LINCOLN WAY | Roadway		Roadway (CNN)
450504	Not Accepted	SFPL Sunset Branch Low	DPW-BBR	12093	1305 18th Ave, San Francisco, 94122	Sunset Branch Library	Facility (FAC

Expand Right

To search:

Use these Dropdowns which allows for different search operators



DPW Service Orders 455560 Test - TN - Bayview

All BBR Service Orders

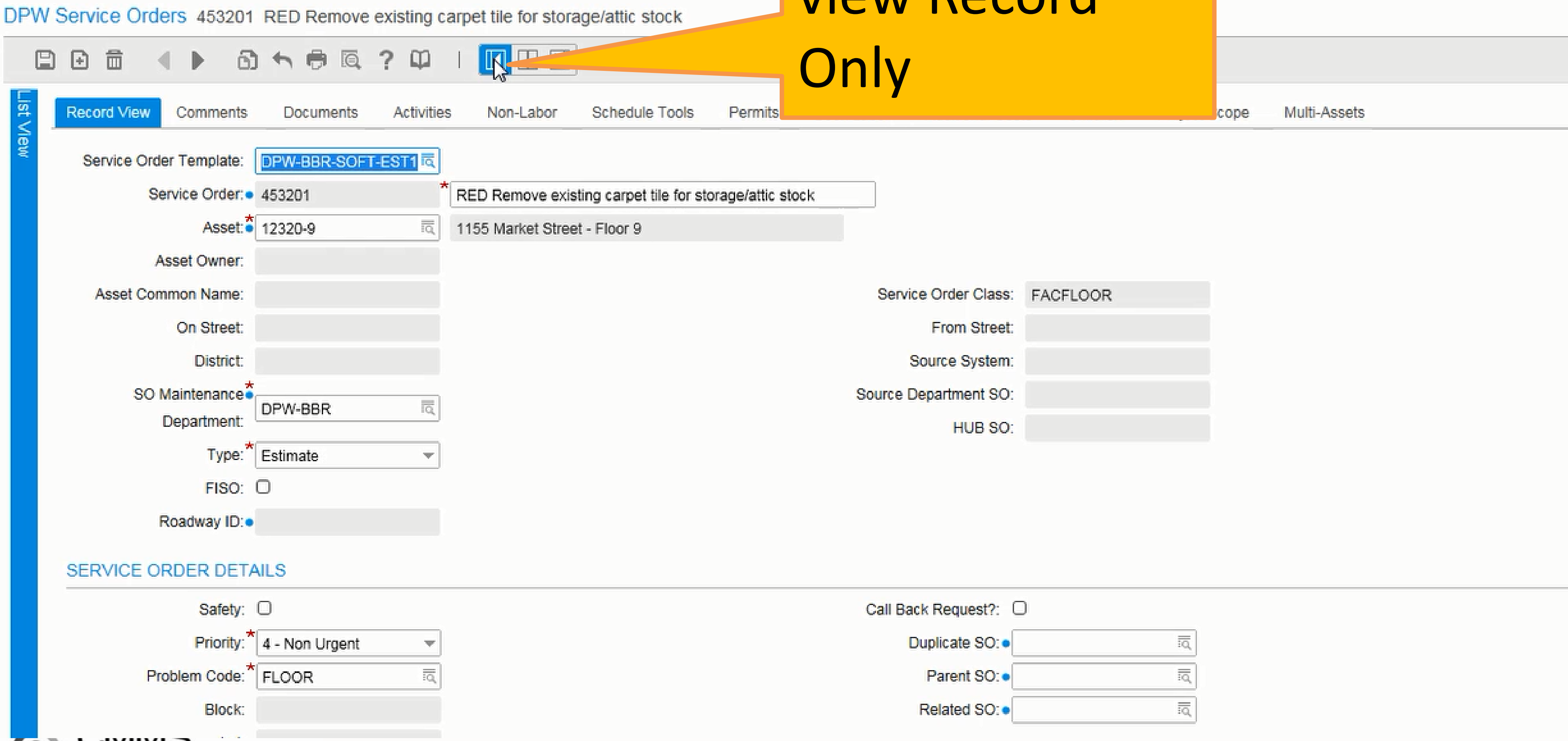
Service Order

Service Order	Status	Description	SO Maintenance Department	Asset	Asset Description	Asset Common Name	Asset Type	Type	Priority	Funding Source	JO Description	Service Orde
					market							
455721	Accepted	Test - Anza - BBR	DPW-BBR	12217-RRM	550 37th Ave - Anza Restroom - Public Men's	Anza Branch Library	Facility (FAC)	Corrective	4 - Non Urgent	9001-0093G	DDO OH	NIN40
455568	Accepted	CN TEST: Submitted by another requester who is not Anza	DPW-BBR	12217-EXTRBLDG	550 37th Ave - Anza Exterior uilding Facade	Anza Branch Library	Facility (FAC)	Corrective	4 - Non Urgent			
455560	Accepted	Test - TN - Bayview	DPW-BBR	12212-PRG	5075 3rd St - Bayview Progra	Bayview Branch Library	Facility (FAC)	Corrective	4 - Non Urgent			
455513	Accepted	SH TEST - Upgrade - update status	DPW-BBR	12154	2323 Cesar Chavez St, San F 4124	DPW Yard	Facility (FAC)	Estimate	4 - Non Urgent	9001-0093G	DDO OH	SHNIN40
455508	Accepted	South Penthouse Electrical Room - new wires	DPW-BBR	12039-ROOF	1 South Van Ness Ave - Roof	1SVN, OSVN	Facility (FAC)	Corrective	4 - Non Urgent			CNATH
453664	Accepted	HARBOR MASTER HQ CONDUIT RE-POSITIONING	DPW-BBR	FACNOTLIST...	Facility Not Listed (route to DP		Facility (FAC)	Estimate	4 - Non Urgent	9001-0093G		RFRANK
453657	Accepted	City Hall 3rd floor re-paint repair walls and ceiling project	DPW-BBR	12012-03	1 Dr Carlton B Goodlett Pl - Flo	Hall	Facility (FAC)	Estimate	4 - Non Urgent			JGUDINC
453456	Not Accepted	Central: Shampoo Carpet -Capt's office	DPW-BBR				Facility (FAC)	Corrective	4 - Non Urgent			MBRENN
453234	Accepted	Mission Police station - Replace chiller	DPW-BBR				Facility (FAC)					ELM
452866	Accepted	1650 5th floor; Phase 1, demolition, re-configure for new power outlets	DPW-BBR				Facility (FAC)					BRE
452764	Accepted	TEST- do not route	DPW-BBR				Landscape					LIA

Find and filter using these boxes

Then, click Run

Expand Left


List View
Record View
Comments
Documents
Activities
Non-Labor
Schedule Tools
Permits
cope
Multi-Assets

Expand Left to view Record Only

DPW Service Orders 453201 RED Remove existing carpet tile for storage/attic stock

Service Order Template: DPW-BBR-SOFT-EST1

Service Order: 453201 RED Remove existing carpet tile for storage/attic stock

Asset: 12320-9 1155 Market Street - Floor 9

Asset Owner:

Asset Common Name:

On Street:

District:

SO Maintenance Department: DPW-BBR

Type: Estimate

FISO: ☐

Roadway ID:

Service Order Class: FACFLOOR

From Street:

Source System:

Source Department SO:

HUB SO:

SERVICE ORDER DETAILS

Safety: ☐

Priority: 4 - Non Urgent

Problem Code: FLOOR

Block:

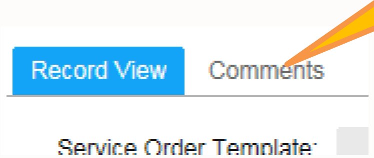
Call Back Request?: ☐

Duplicate SO:

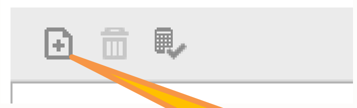
Parent SO:

Related SO:

Comments

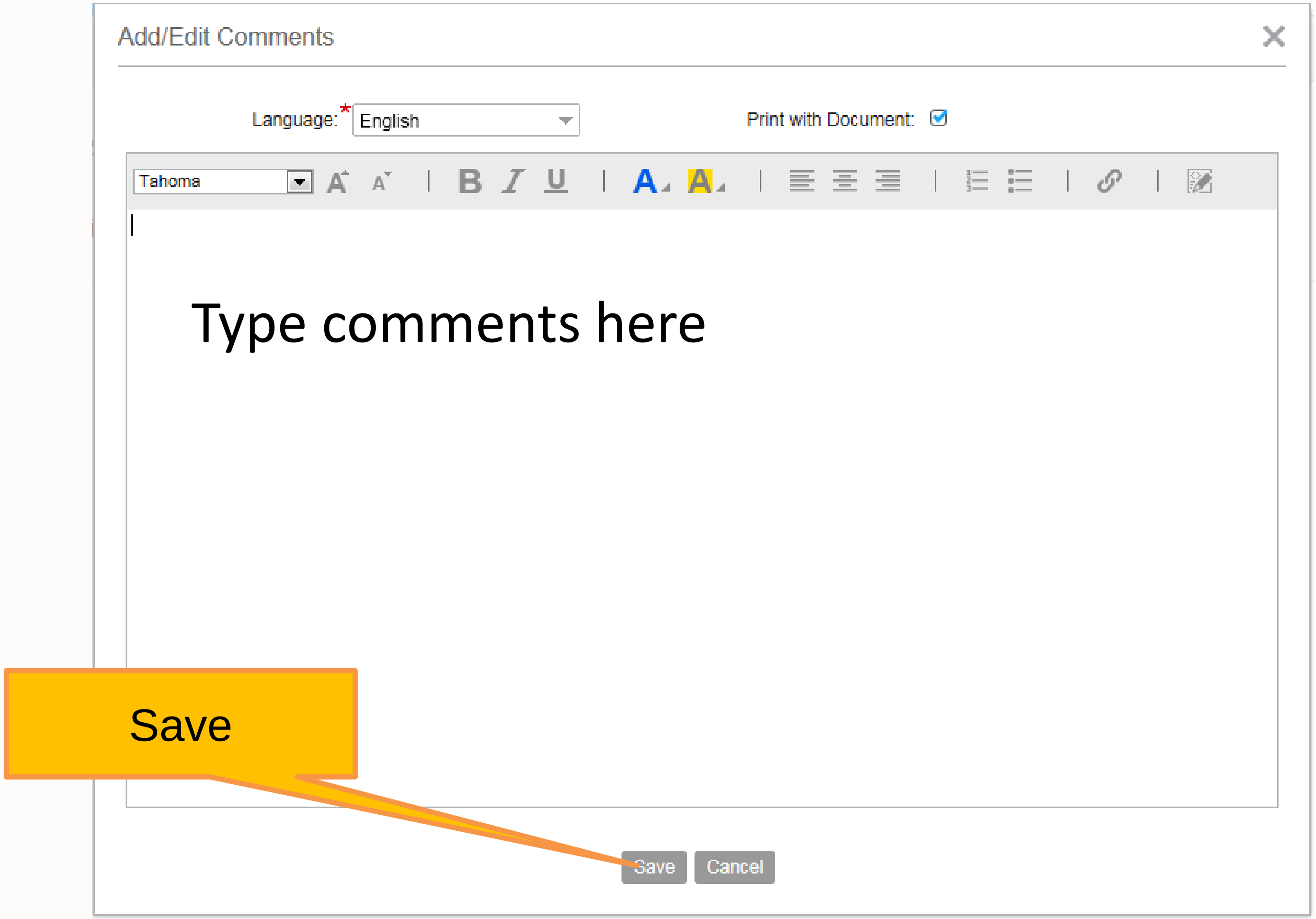

Record View
Comments
Service Order Template:

Click on Comments Tab



Click on New Comment Button to open pop up window

Comments



Add/Edit Comments

Language:* English

Print with Document: ☑

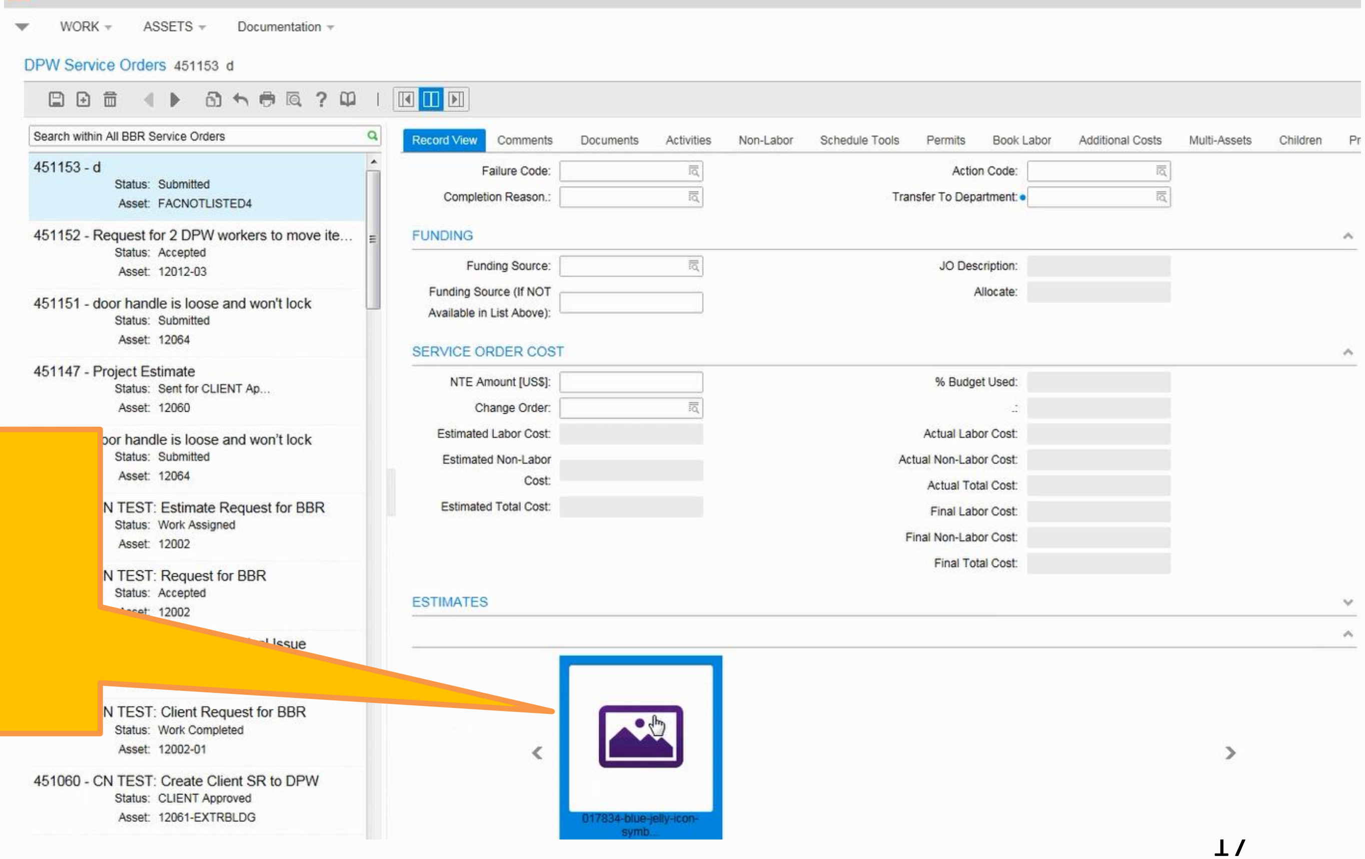
Tahoma
Save
Cancel

Type comments here

Save

Uploaded Documents

Whenever a document is uploaded in the Documents tab, an icon is created on the lower portion of the record view page. Simply click on the icon to view the uploaded attachments..



WORK
ASSETS
Documentation

DPW Service Orders 451153 d

Search within All BBR Service Orders

451153 - d
Status: Submitted
Asset: FACNOTLISTED4

451152 - Request for 2 DPW workers to move ite...
Status: Accepted
Asset: 12012-03

451151 - door handle is loose and won't lock
Status: Submitted
Asset: 12064

451147 - Project Estimate
Status: Sent for CLIENT Ap...
Asset: 12060

oor handle is loose and won't lock
Status: Submitted
Asset: 12064

N TEST: Estimate Request for BBR
Status: Work Assigned
Asset: 12002

N TEST: Request for BBR
Status: Accepted
Asset: 12002

Issue

N TEST: Client Request for BBR
Status: Work Completed
Asset: 12002-01

451060 - CN TEST: Create Client SR to DPW
Status: CLIENT Approved
Asset: 12061-EXTRBLDG

Record View
Comments
Documents
Activities
Non-Labor
Schedule Tools
Permits
Book Labor
Additional Costs
Multi-Assets
Children
Pr

Failure Code:
Action Code:
Completion Reason.:
Transfer To Department:

FUNDING

Funding Source:
JO Description:
Funding Source (If NOT Available in List Above):
Allocate:

SERVICE ORDER COST

NTE Amount [US$]:
% Budget Used:
Change Order:
Estimated Labor Cost:
Actual Labor Cost:
Estimated Non-Labor Cost:
Actual Non-Labor Cost:
Actual Total Cost:
Estimated Total Cost:
Final Labor Cost:
Final Non-Labor Cost:
Final Total Cost:

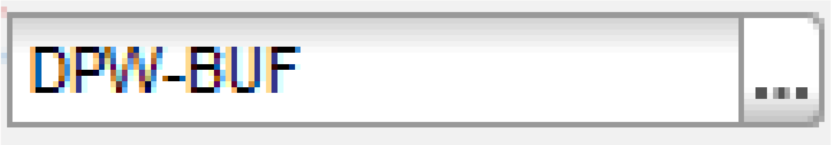
ESTIMATES

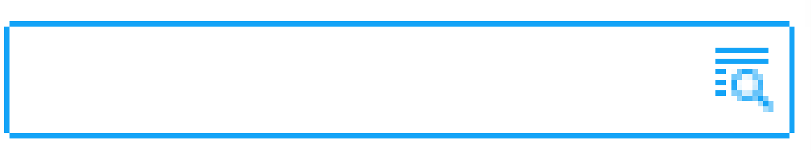
017834-blue-jelly-icon-symb...

Click to view attachment

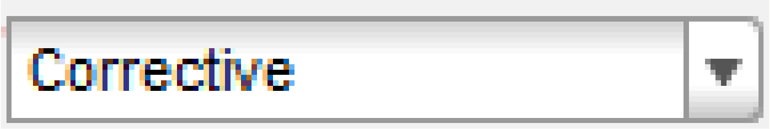
Icon Changes

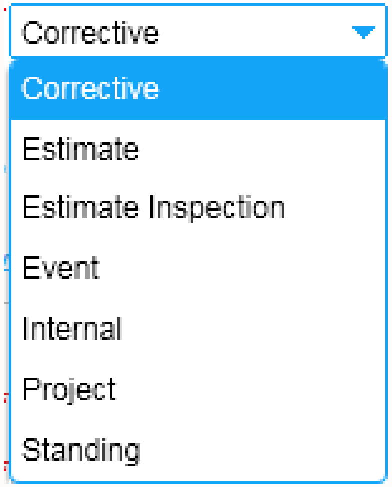
Lookup Tool


DPW-BUF



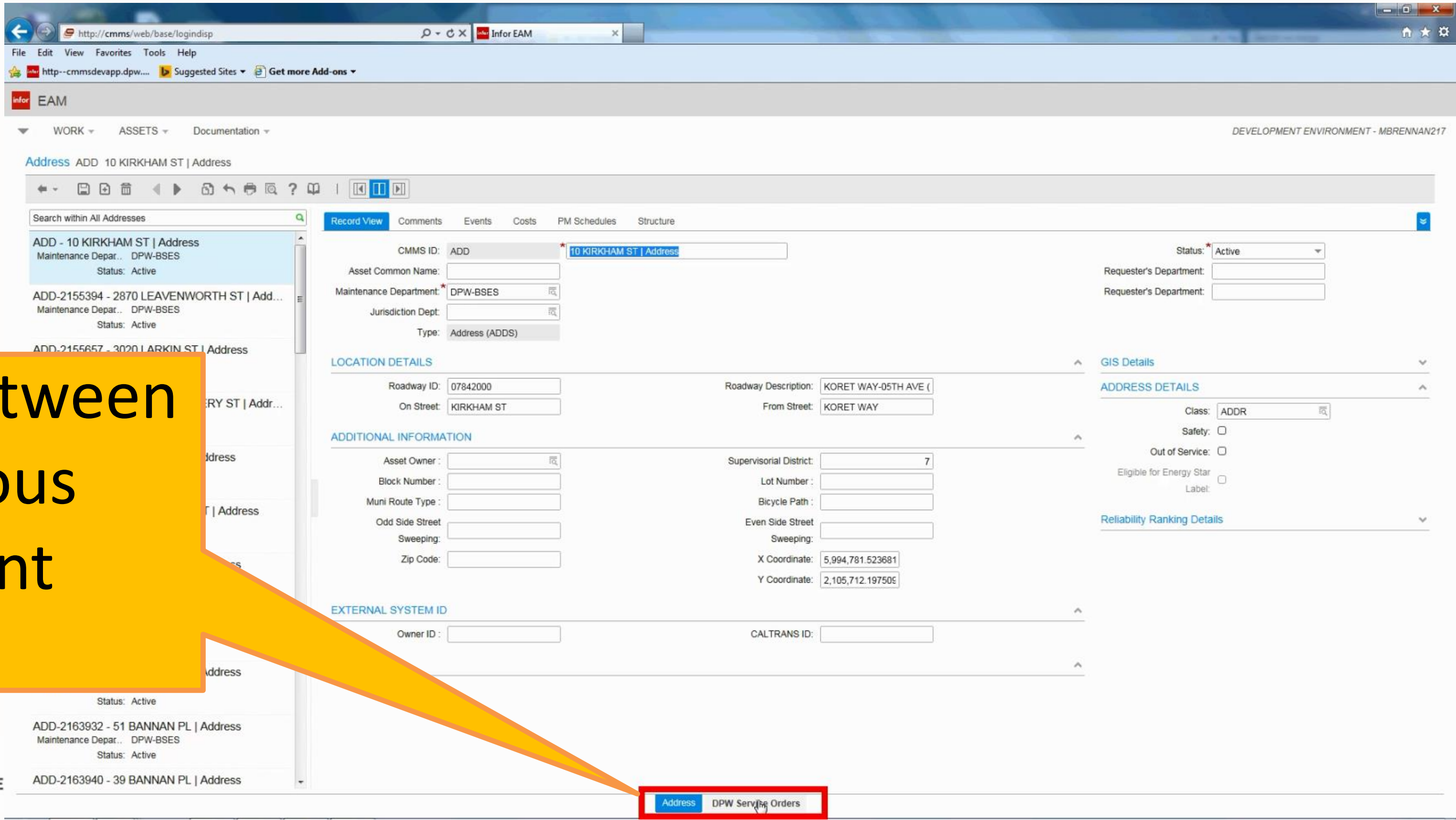
Drop Down


Corrective


Corrective
Corrective
Estimate
Estimate Inspection
Event
Internal
Project
Standing

Last Form

Whenever you switch to another form, the last form you were viewing will be displayed on the bottom of the screen. Navigating between screens have become simpler as a result.


http://cmms/web/base/logindisp
Infor EAM
File Edit View Favorites Tools Help
EAM
WORK ASSETS Documentation
DEVELOPMENT ENVIRONMENT - MBRENNAN217
Address ADD 10 KIRKHAM ST | Address
Search within All Addresses
Record View Comments Events Costs PM Schedules Structure
LOCATION DETAILS
ADDITIONAL INFORMATION
EXTERNAL SYSTEM ID
GIS Details
ADDRESS DETAILS
Reliability Ranking Details
Address DPW Service Orders

ADD - 10 KIRKHAM ST | Address
Maintenance Depar... DPW-BSES
Status: Active

ADD-2155394 - 2870 LEAVENWORTH ST | Add...
Maintenance Depar... DPW-BSES
Status: Active

ADD-2163932 - 51 BANNAN PL | Address
Maintenance Depar... DPW-BSES
Status: Active

ADD-2163940 - 39 BANNAN PL | Address

CMMS ID: ADD 10 KIRKHAM ST | Address
Asset Common Name:
Maintenance Department: DPW-BSES
Jurisdiction Dept:
Type: Address (ADDS)

Status: Active
Requester's Department:
Requester's Department:

Roadway ID: 07842000
On Street: KIRKHAM ST
Roadway Description: KORET WAY-05TH AVE (
From Street: KORET WAY

Asset Owner:
Block Number:
Muni Route Type:
Odd Side Street Sweeping:
Zip Code:
Supervisorial District: 7
Lot Number:
Bicycle Path:
Even Side Street Sweeping:
X Coordinate: 5,994,781.523681
Y Coordinate: 2,105,712.19750

Owner ID:
CALTRANS ID:

Class: ADDR
Safety: ☐
Out of Service: ☐
Eligible for Energy Star Label: ☐

Switch between the previous and current screens.

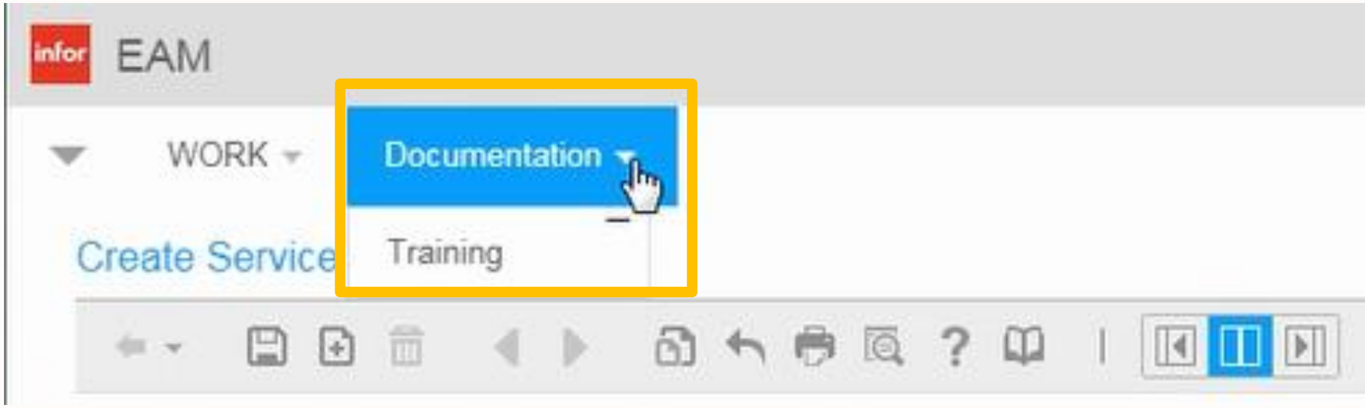
CMMS
COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM

Dataspy/ Filters

Due to the clean-up process that was necessary with the upgrade, please be aware of some of your dataspy or filter settings may have changed. Please keep this in mind as you navigate the new version of CMMS.

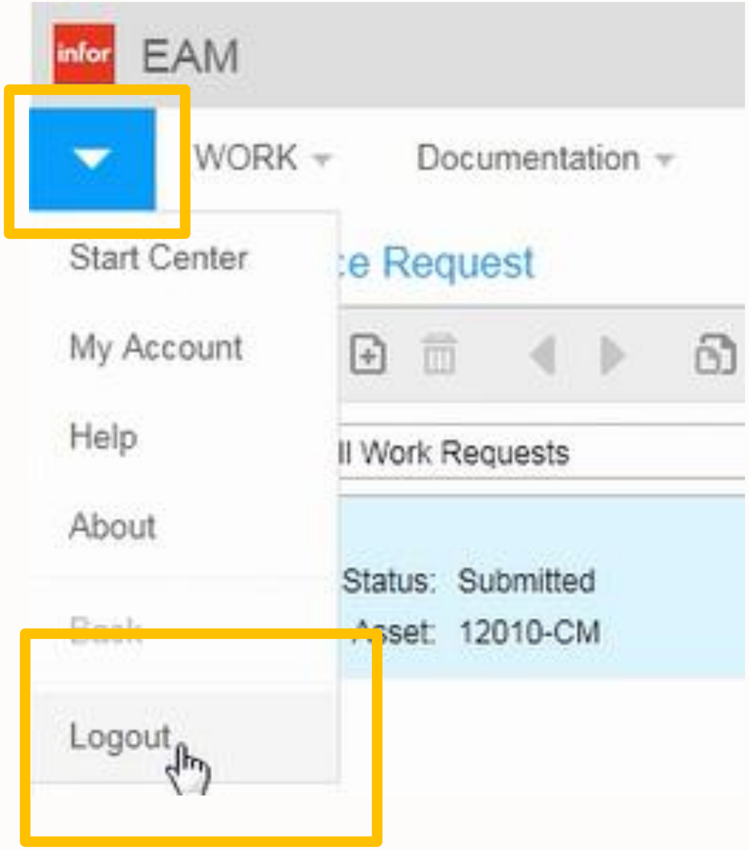
Additional Help

For additional help with CMMS, click on the Documentation tab and select Training.


infor
EAM
WORK
Documentation
Create Service
Training

Logging out

To log out, click the Upside-down arrow in the corner and select Logout


EAM
WORK
Documentation
Start Center
My Account
Help
About
Back
Logout
ce Request
ll Work Requests
Status: Submitted
Asset: 12010-CM

Legend

💾	**Save**
🗋	**New**
🗑	**Delete**
*	**Required**
🔍	**Lookup Tool**
📅	**Date Select**
▼	**Drop Down Menu**

Contact

Help Desk:

helpdesk@sfdpw.org

(415) 558-4400

CMMS
COMPUTERIZED MAINTENANCE
MANAGEMENT SYSTEM